

আইসিটি-২ শাখা	
পুলিশ হেডকোয়ার্টার্স, ঢাকা	
তারিখ: ১৪/০৪/২১	
স্মারক নং- ২০২১	
আইসিটি-২	
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আইসিটি-২	

অতীত

স্মারক নং- ৪৪.০১.০০০০.০৩৯.১১.০০৯.২০১২

তারিখ:- ০২ চৈত্র ১৪২৭ বঙ্গাব্দ
২৫ এপ্রিল ২০২১ খ্রিস্টাব্দ

বিষয়ঃ UNITAMS-এ Police Planning Officer (P-3) পদে Secondment নিয়োগের নিমিত্ত নারী কর্মকর্তাগণের মনোনয়ন প্রেরণ প্রসঙ্গে

উপর্যুক্ত বিষয়ে সদয় অবগতির জন্য জানানো যাচ্ছে যে, জাতিসংঘ শান্তিরক্ষা মিশন UNITAMS, Sudan-এ Police Planning Officer (P-3) পদে Secondment নিয়োগের জন্য অগ্রহী নারী কর্মকর্তাগণের নিকট হতে জাতিসংঘ কর্তৃপক্ষ কর্তৃক মনোনয়ন চাওয়া হয়েছে।

এমতাবস্থায়, উপর্যুক্ত পদের জন্য অতিরিক্ত পুলিশ সুপার ও তদুর্ধ্ব পদমর্যাদার আগ্রহী যোগ্যতা সম্পন্ন নারী কর্মকর্তাগণের নিকট হতে পূরণকৃত P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet-সহ আবেদন/মনোনয়ন আগামী ২০/০৪/২০২১ পুনঃ ২০/০৪/২০২১ তারিখের মধ্যে নিম্ন-স্বাক্ষরকারির নিকট প্রেরণের জন্য আদিষ্ট হয়ে অনুরোধ করা হলো। বিষয়টি আপনার ইউনিটে কর্মরত কর্মকর্তাগণকে সত্বর অবহিত করার জন্য আদিষ্ট হয়ে অনুরোধ করা হলো।

Job Description and Requirements, P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet পুলিশ ওয়েবসাইটের <http://www.police.gov.bd/BP in UN Missions/UN Career Opportunity> হতে ডাউনলোড করে সংগ্রহ করতে হবে। উপর্যুক্ত কর্মকর্তা পাওয়া না গেলে শূন্য প্রতিবেদন প্রেরণের আদিষ্ট হয়ে অনুরোধ করা হলো।

ইউনিট হতে মনোনীত/আবেদনকারী সদস্যের বিরুদ্ধে কোন বিভাগীয়/ফৌজদারী মামলা চলমান/মুলতবী/ প্রক্রিয়াধীন নেই কিংবা চাকুরী জীবনে তিনি কখনো গুরুদণ্ড প্রাপ্ত হন নাই বা আদালত কর্তৃক কোন ফৌজদারী অপরাধের দায়ে সাজাপ্রাপ্ত হননি এবং International Human Rights Law অথবা International Humanitarian Law ভঙ্গ করেননি মর্মে ইউনিট প্রধান কর্তৃক পৃথকভাবে প্রত্যেকের প্রত্যয়নপত্র প্রেরণ করতে হবে (কপি সংযুক্ত)।

সংযুক্তিঃ ১০পাতা।

(নাসিয়ান ওয়াজেদ, পিপিএম)

বিপি-৭৮০৩০২৭৮১৬

এআইজি (ইউএন অ্যাফেয়ার্স অপারেশনস), বাংলাদেশ পুলিশ
পুলিশ হেডকোয়ার্টার্স, ঢাকা।

ফোন- ৯৫৬১৭৩০

- ১। রেজিষ্টার, পুলিশ স্টাফ কলেজ, মিরপুর-১৪, ঢাকা
- ২। অতিরিক্ত আইজি, রেলওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৩। পুলিশ কমিশনার, ডিএমপি, ঢাকা
- ৪। অতিরিক্ত আইজি, এপিবিএন, বাংলাদেশ পুলিশ, ঢাকা
- ৫। মহাপরিচালক, র্যাব, র্যাব ফোর্সেস, হেডকোয়ার্টার্স, ঢাকা
- ৬। অতিরিক্ত আইজি, সিআইডি, বাংলাদেশ পুলিশ, ঢাকা
- ৭। অতিরিক্ত আইজি, পুলিশ টেলিকম সংস্থা, বাংলাদেশ পুলিশ, ঢাকা
- ৮। অতিরিক্ত আইজি, হাইওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৯। অতিরিক্ত আইজি, এন্টি টেররিজম ইউনিট, বাংলাদেশ পুলিশ, ঢাকা
- ১০। প্রিন্সিপ্যাল, বাংলাদেশ পুলিশ একাডেমী, সারদা, রাজশাহী

Forwarded message for the nomination of additional number of female candidates for the post of Police Planning Officer (P3) in UNITAMS - until 1 May 2021

1 message

defence adviser <odapmbny@gmail.com>
To: AIG Police HQ BD G Mail <aigunphq@gmail.com>

Sat, Apr 10, 2021 at 11:35 PM

Dear,

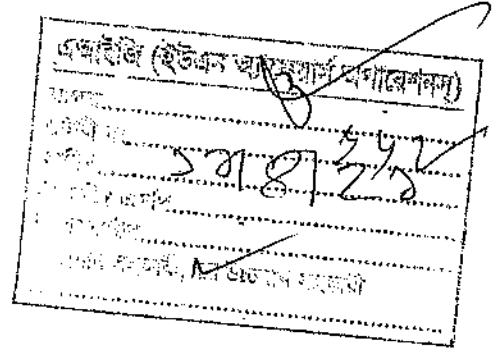
Good Afternoon.

The trail mail is forwarded for your information and necessary action.

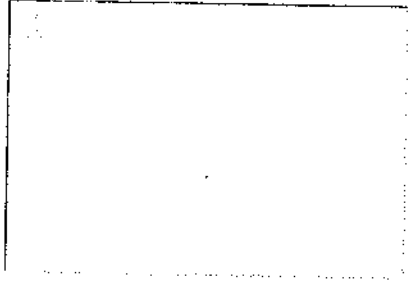
Thanks and regards:

Brigadier General Md Sadequzzaman, ndc, afwc, psc
Defence Adviser

Permanent Mission of Bangladesh to the United Nations
Diplomat Center, 820 2nd Avenue 4th Floor
Between 41st and 44th Street
New York, NY 10017
Telephone:
Office: 212-867-3434 Ext: 108
Cell: 917-972-4804
Fax: 212-972-4038
Email: odapmbny@gmail.com



208



----- Forwarded message -----

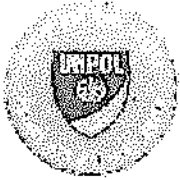
From: Dmytro Oschepkov <oschepkov@un.org>
Date: Fri, Apr 9, 2021 at 6:35 PM
Subject: Extension of deadline for the nomination of additional number of female candidates for the post of Police Planning Officer (P3) in UNITAMS - until 1 May 2021
To:
Cc: Dmytro Oschepkov <oschepkov@un.org>

Dear Sir/Madam,

Following the vacancy announcement made on 6 November 2020 (attached), we are forwarding the fax notifying of the extension of deadline for applications until 1 May 2021.

Please note that only qualified female nominees will be accepted.

Best regards,



Dmytro Oschepkov

Recruitment Officer

Selection and Recruitment Section

Police Division, OROLSI

Department of Peace Operations (DPO)

DC1-0776 United Nations, 1 UN Plaza, New York, NY 10017

E-mail: oschepkov@un.org

Tel: 917-367-5172 Fax: 917-963-2222



8 attachments

- VA for multiple posts in UNITAMS.pdf**
80K
- Guidance on filling P-11.pdf**
1111K
- Ext. deadline for nomination for UNITAMS Planning Off. (P3)-9.4.21.pdf**
78K
- JO-Police Planning Office (P-3) - (extended deadline).pdf**
222K
- APPLICATION PROCEDURES P POSTS (EN) - Nov 2020.pdf**
103K
- EAC Form (2012).doc**
82K
- P-11 form.doc**
224K
- P-11 from - supplementary sheets.doc**
123K



FAC

Date: 09 April 2019

Reference: PD / 0405 / 20

TO: The Permanent Missions of the United Nation ATTN: Military/Police Adviser or relevant Officer-in-Charge	FROM: Commissioner Luis Carrillo UN Police Adviser and Director of the Police Division DPO/OROLSI/ UNHQ New York <i>FOR</i>
FAX NO: TEL NO:	FAX NO: 917 367-2222 TEL NO: 917 367 3432
SUBJECT: Extending the deadline for receiving additional number of female police nominations for the post of UNITAMS Police Planning Officer (P-3)	
Total number of transmitted pages including this page:	
<ol style="list-style-type: none"> 1. The Police Division expresses its gratitude to the Permanent Mission to the United Nations for the dedicated, collaborative and sustained support in providing UN police officers for the service in peacekeeping operations. 2. In reference to our NV # DPO/OROLSI/PD/2020/0324 of 06 November 2020, the Police Division wishes to advise that the deadline for receiving nominations for the post of Police Planning Officer at P-3 level (see attached job description) in support of the UN Integrated Transition Assistance Mission in Sudan (UNITAMS) <u>has been extended until 1 May 2021.</u> 3. In support of the Secretary-General's Gender Parity Strategy and Uniformed Gender Parity Strategy 2018-2028, this extension of deadline is specifically aimed to secure an adequate number of women candidates for the position. Therefore, only qualified female nominations for the post will be accepted in addition to already existing pool of candidates. 4. The number of additional female nominations should be limited to one (1) from each Member State, as the male candidates provided earlier, are also under consideration. 5. All applications must be submitted according to the Application Procedures sent earlier, to the following e-mail address: oschepkov@un.org <p>Best regards,</p>	
Drafted by: Mr. Dmytro OSCHEPKOV Police Recruitment Officer Room DC1-0776 E-Mail: oschepkov@un.org	Approved: Mr. Ata Yenigun Chief Selection and Recruitment Section PD/OROLSI/DPO UNHQ



The Secretariat of the United Nations presents its compliments to the Permanent Mission of Member State to the United Nations and has the honour to invite its Government to nominate individual police officers in active service for appointment on secondment to the United Nations Integrated Transition Assistance Mission in Sudan (UNITAMS), for a period of one year. Any further contract extension can be granted on an exceptional basis provided there is a mission mandate requirement and the incumbent displays good performance, dedication, professionalism and the achieved results. The final decision on the extension is subject to approval by the United Nations and concurrence by the national authorities.

Details regarding the post/s for which the Secretariat is seeking qualified applicants are provided in the attached job opening/s. Also attached are the "Application Procedures for Professional Contracted Positions in United Nations Police Components in Peacekeeping Operations or Special Political Missions Requiring Official Secondment from National Governments of Member States of the United Nations". Every job opening is subject to the approval of United Nations General Assembly and renewal of the UNITAMS' mandate.

The Secretariat kindly requests the Permanent Mission to submit a separate application for each nominee for each job opening to the Selection and Recruitment Section/ Police Division/OROLSI/DPO, 1 UN Plaza, 7th floor, room DC1-0776 or by e-mail oschepkov@un.org, in accordance with the above-referenced procedures, certifying that the nominee/s meet/s the requirements in the attached job opening/s. Applications submitted after the deadline specified in the job opening will not be considered.

The Permanent Mission is also requested to confirm that selected candidates will be released, in a timely manner, from the national police service obligations for service with the United Nations. It is also requested to ensure that the rank of each candidate submitted is indicated on the application. In addition, it is strongly recommended that Member States carefully pre-screen their applicants and submit only those candidates meeting all requirements for the position as described in the job opening/s.

Member States are strongly encouraged to nominate qualified female police officers in accordance with United Nations Security Council Resolution 1325 (2000), dated 31 October 2000, and United Nations System-Wide Strategy on Gender Parity. Preference will be given to equally qualified women candidates.

The Secretariat wishes to inform the Permanent Mission of Member State that, in an effort to streamline and expedite the procedures of recruiting seconded officers, candidates placed on a roster following the selection process may be considered for posts with similar functions within a period of two years and if recommended for deployment, further arrangements will be coordinated with the Permanent Mission in due course.

It should be noted that during the period of their secondment, officers may not transfer to alternative positions within the United Nations. As a result, the nomination of police officers who are currently United Nations staff members on secondment, will not be considered.



The Secretariat wishes to reiterate that promoting and encouraging respect for human rights is a core purpose of the United Nations and central to the delivery of its mandate. Should the Secretariat become aware of grave human rights violations which give rise to concerns as to the record and performance of [country] police personnel, this may constitute grounds to revoke its acceptance of such personnel to serve in UN peace operations. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that it has a zero-tolerance approach to fraud and corruption. The Government is therefore requested to certify that there was no corruption or fraud in the nomination and extension procedures of police officers on secondment to the United Nations. Should the Secretariat become aware of allegations of corruption or fraud in the nomination or extension procedures of police officers on secondment, this may constitute grounds to revoke its acceptance of such personnel to serve in the United Nations as well as suspension of any future police deployments from the contributing country concerned.

The Secretariat also recalls that the responsibilities of those personnel who are appointed to serve in United Nations peacekeeping or special political missions are exclusively international in character. They perform their functions under the authority of, and in full compliance with, the instructions of the Secretary-General of the United Nations and persons acting on his behalf and are duty-bound not to seek or accept instructions in regard to the performance of their duties from any government or from other authorities external to the United Nations. Seconded personnel should carry out their functions in accordance with all applicable regulations, rules and procedures of the Organization.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Mission of Member State to the United Nations the assurances of its highest consideration.

A handwritten signature in black ink, appearing to be 'JH', is located below the text.

6 November 2020

United



Nations

*Job Opening for Posts requiring official assignment
from national governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peace operations and subject to the approval of United Nations General
Assembly and renewal of the UNITAMS' mandate.*

Post title and level	Police Planning Officer, P-3
Organizational Unit	United Nations Integrated Transitiona Assistance Mission in Sudan (UNITAMS)
Duty Station	Khartoum, Sudan
Reporting to	Police Commissioner
Duration of contract	12 Months (extendable)
Deadline for applications	1 May 2021 (extended)
Job Opening number	2020-UNITAMS-01-PPO-P3

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES

In compliance with the UN mandate and under the guidance and supervision of the Police Commissioner, the UN Police Planning Officer will be responsible for the coordination of the full spectrum of planning activities within the UN Police Component, providing support to the Capacity Building Coordinator in the areas of institutional and capacity development of the Sudan Police Force (SPF). The incumbent will also be providing advisory support to the Police Commissioner on the implementation of the National Plan for the Protection of Civilians. Within the limits of delegated authority, the UN Police Planning Officer will be performing the following duties:

- Providing strategic guidance, advisory and coaching support to SPF at managerial and operational levels in the area of police and law enforcement strategic planning, developing monitoring and evaluation tools and assessment templates, developing frameworks for the development, training and reforming of the local police;
- Review the existing police structure and systems including in-depth analysis of personal and skills requirement, evaluation of the criminal justice system, corrections and local police operational capabilities, as basis for making comprehensive analysis and recommendation for the overall reform, restructuring and institutional development of the host state police.
- Develop short and medium plans and programs for the reform and restructuring and the term institutional development of the host state police
- Lead any UNPOL's involvement in the development of strategic planning at all levels including specialist functional and operational departments in regard to the host state police capacity building and institutional reforming.
- Collaborate with other stakeholders in the mission in providing a coherent strategic planning framework clearly articulating the scope of resource requirements, coordination and modalities.
- Assist and advise the UNPOL leadership in the areas of plans and programs related to organisational development; special studies, research and project management which includes interagency and international affairs and other requirements that are needed for the effective and efficient administration and operation of the host state police.
- Undertake research and analysis to support these tasks; prepare new documents to assist in the formulation of United Nations police peacekeeping doctrine needed to support such plans; and, to support the changing

- Provide technical assistance, particularly in the area of post-state police development and capacity building.
- Contribute to the development of budget proposals related to the UNPOL component activities aligning them with the Mission RBB.
- Provide direction on the implementation phase of strategic planning, development of organisational charts, providing advice in relation to efficient and economic use of human and logistical resources including addressing gender related aspects.
- Assist in all UN police planning activities, including provision of expert police advice during integrated assessments and technical survey missions to develop and prepare strategic plans, concepts of operation and other planning options.
- Performing any additional duties as may be directed by the Police Commissioner in fulfilment of the mandate.

COMPETENCIES:

Professionalism: The UN Police Planning Officer works in line with applicable UN policy, rules and regulations as well as established UN Police CONOPS, SOP of each mission, as well as relevant guidance of the DPKO Police Division. Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Outstanding expert knowledge in the technical field of work in-general and in the specific areas being supervised in particular; strong organizational skills; experience in the management and administration: ability to review and edit the work of others.

Planning and Organizing

Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently

Accountability: Takes ownership of all responsibilities and honors commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

QUALIFICATIONS:

Education: Advanced university degree (Masters or equivalent) in law, police management, law enforcement, security studies, criminal justice, business or public administration, human resources management, change management, or related area. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree. Specialized training in the area of incumbent's responsibility (strategic planning, research, analysis, policy development) is highly desirable. Graduation from a certified Police Academy or other national or international Law Enforcement Training Institution is required.

Work Experience: Candidate must be in active police service possessing a minimum of 5 years (7 years in absence of advanced degree) of progressively relevant and active policing service/experience in a national or international law enforcement agency at the field and/or national police headquarters level, including at least 5 years of experience at policy making level with involvement in strategic planning and management in one or few of the following areas: police operations, crime management, policy development, police administration or police training and development. Practical managerial experience in human and financial resources management, change management (particularly in law enforcement), reform and restructuring, project/program management, development of strategic plans or related field is highly desirable. Previous UN or international experience is an advantage.

Rank: Must be warranted for a United Nations Inspector of Police, Major, other equivalent or higher rank.

Languages: For the post advertised, fluency in oral and written English is required. Knowledge of Arabic language is an advantage.

Preference will be given to equally qualified women candidates.

Date of Issuance: **5 November 2020**

*Rank in application form should be outlined in candidate's original language with literal translation in English. The Member States are requested to certify the rank of each candidate it nominates and ensure that only applications meeting all requirements described in the job opening/s, are submitted.

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

<http://www.un.org/en/peacekeeping/sites/police>

APPLICATION PROCEDURES FOR PROFESSIONAL CONTRACTED POSITIONS
IN UNITED NATIONS POLICE COMPONENTS IN PEACE OPERATIONS OR
SPECIAL POLITICAL MISSIONS REQUIRING OFFICIAL SECONDMENT FROM
NATIONAL GOVERNMENTS OF UN MEMBER STATES

Under-refer are the procedures to be followed by Permanent Missions for representative candidates for professional posts requiring secondment from national police services, which are open for recruitment within UN peace operations or special political missions. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

1. The above mentioned posts are reserved only for candidates recommended by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible but not later than deadline specified in each Job Opening announcement. Applications received after the deadline will not be considered.
2. All applications must be submitted in a duly completed typed (not hand-written) and signed United Nations Personal History Form (P-11) along with Academic and Employment Certification Form (attachment to P-11 form). Applications using other formats will not be accepted, but additional information may be attached to the P. 11. For the convenience of the Permanent Mission, a P-11 form and attachment are enclosed as samples to be photocopied as needed.
3. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the Personal History Forms be completed with a view to presenting the candidates qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening. In the event a Permanent Mission wishes to recommend a candidate for several posts, a separate Personal History Form should be submitted for each post.
4. In accordance with the Policy on Human Rights Screening of UN Personnel, Permanent Mission is requested to provide human rights certification for all nominees. The following language must be included in a nomination note verbal: *"The Government of is hereby confirming that none of the nominated candidates has been convicted of, or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law or international humanitarian law. The Government of also certifies that it is not aware of any allegations against the nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law."*
5. In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations, are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The self-attestation must be attached to the P-11 form and contain the following wording: **I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that I have not been involved, by act or omission, in any violation of human rights law or international humanitarian law.** The applications without signed individual self-attestations will not be accepted.
6. The Government is also requested to certify that there was no corruption or fraud in the nomination procedures of police officers on secondment to the United Nations.

7. Permanent Mission is requested to confirm the level of the educational degree obtained by each nominee, or its equivalency to a 1st or other level university degree.
8. Permanent Mission is requested to present their candidates in one single submission, in accordance with the deadline date specified in the Job Opening Note Verbalet for cover of a note verbale listing all the names of the candidates, together with the title(s) they are nominated for and the corresponding vacancy announcements.
9. Applications must be hand-delivered by Permanent Mission to the Police Division Selection and Recruitment Section, Office of Rule and Law and Security Institutions, Department of Peace Operations at **1 UN Plaza, 7th floor, room DCI -0776** or sent by e-mail to **oschepkov@un.org** in accordance with the specific directions in the relevant Note Verbale.
10. Upon delivery of the applications, the Selections and Recruitment Section will acknowledge the receipt to the individual making the delivery.
11. Communication regarding this process will be maintained through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.

November 2020