

আইসিটি-২ শাখা পুলিশ হেডকোয়ার্টার্স, ঢাকা	
তারিখঃ ২৩/০৬/২১	
ডায়েরী নং- ৭৫৭	
এআইজি আইসিটি-২	
অতিঃ এসপি (আইসিটি-২)	
এএসপি (আইসিটি-২)	



অতীব জরুরি

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
বাংলাদেশ পুলিশ
পুলিশ হেডকোয়ার্টার্স, ঢাকা
www.police.gov.bd

স্মারক নং- ৪৪.০১.০০০০.০৩৯.১১.০০৪.২১- ৫৭৯

তারিখ:- ০৪ চৈত্র ১৪২৭ বঙ্গাব্দ
২২ মার্চ ২০২১ খ্রিস্টাব্দ

বিষয়: MINUSCA-Job Vacancy for the post of Chief of Operations, P-5 এর আবেদনপত্র প্রেরণ প্রসঙ্গে

উপর্যুক্ত বিষয়ে সদয় অবগতির জন্য আদিষ্ট হয়ে জানানো যাচ্ছে যে, United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic (MINUSCA)-এ Chief of Operations (P-5) পদে Secondment নিয়োগের জন্য আহ্বানী কর্মকর্তাগণের নিকট হতে জাতিসংঘ কর্তৃপক্ষ কর্তৃক মনোনয়ন চাওয়া হয়েছে।

এমতাবস্থায়, উপর্যুক্ত পদের জন্য অতিরিক্ত ডিআইজি ও তদুর্ধ্ব পদমর্যাদার আহ্বানী যোগ্যতা সম্পন্ন কর্মকর্তাগণের নিকট হতে পূরণকৃত P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet-সহ আবেদন/মনোনয়ন আগামী ০৫/০৪/২০২১ পুনঃ ০৫/০৪/২০২১ তারিখের মধ্যে নিম্ন-স্বাক্ষরকারির নিকট প্রেরণের জন্য আদিষ্ট হয়ে অনুরোধ করা হলো। বিষয়টি আপনার ইউনিটে কর্মরত কর্মকর্তাগণকে সত্বর অবহিত করার জন্য আদিষ্ট হয়ে অনুরোধ করা হলো। আহ্বানী কর্মকর্তাকে French ভাষায় অনর্গল কথা বলা ও লিখার দক্ষতা থাকতে হবে। French Language-এ দক্ষতা না থাকলে আবেদন না করার জন্য আদিষ্ট হয়ে অনুরোধ করা হলো।

Job Description and Requirements, P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet পুলিশ ওয়েবসাইটের <http://www.police.gov.bd/BP in UN Missions/UN Career Opportunity> হতে ডাউনলোড করে সংগ্রহ করতে হবে। উপর্যুক্ত কর্মকর্তা পাওয়া না গেলে শূন্য প্রতিবেদন প্রেরণের নির্দেশক্রমে অনুরোধ করা হলো।

ইউনিট হতে মনোনীত/আবেদনকারী সদস্যের বিরুদ্ধে কোন বিভাগীয়/ফৌজদারী মামলা চলমান/মুলতবী/ প্রক্রিয়াধীন নেই কিংবা চাকুরী জীবনে তিনি কখনো গুরুদণ্ড প্রাপ্ত হন নাই বা আদালত কর্তৃক কোন ফৌজদারী অপরাধের দায়ে সাজাপ্রাপ্ত হননি এবং International Human Rights Law অথবা International Humanitarian Law ভঙ্গ করেননি মর্মে ইউনিট প্রধান কর্তৃক পৃথকভাবে প্রত্যেকের প্রত্যয়নপত্র প্রেরণ করতে হবে (কপি সংযুক্ত)।

(Handwritten signature and date ২২/০৩/২১)

সংযুক্তিঃ ২) পাতা।

(নাসিয়ান ওয়াজেদ, পিপিএম)
বিপি-৭৮০৩০২৭৮১৬

এআইজি (ইউএন অ্যাফেয়ার্স অপারেশনস), বাংলাদেশ পুলিশ
পুলিশ হেডকোয়ার্টার্স, ঢাকা।
ফোন- ৯৫৬১৭৩০

- ১। রেকর্ড, পুলিশ স্টাফ কলেজ, মিরপুর-১৪, ঢাকা
- ২। অতিরিক্ত আইজি, শিল্পাঞ্চল পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৩। অতিরিক্ত আইজি, এন্টি টেররিজম ইউনিট, বাংলাদেশ পুলিশ, ঢাকা
- ৪। অতিরিক্ত আইজি, রেলওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৫। পুলিশ কমিশনার, ডিএমপি, ঢাকা
- ৬। অতিরিক্ত আইজি, পুলিশ টেলিকম সংস্থা, বাংলাদেশ পুলিশ, রাজারবাগ, ঢাকা
- ৭। অতিরিক্ত আইজি, এপিবিএন, বাংলাদেশ পুলিশ, ঢাকা
- ৮। মহাপরিচালক, র‍্যাভ, র‍্যাভ ফোর্সেস, হেডকোয়ার্টার্স, ঢাকা
- ৯। অতিরিক্ত আইজি, সিআইডি, বাংলাদেশ পুলিশ, ঢাকা
- ১০। অতিরিক্ত আইজি, হাইওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১১। প্রিন্সিপ্যাল, বাংলাদেশ পুলিশ একাডেমী, সারদা, রাজশাহী

- ১৩। ডিআইজি,.....(সকল), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা
- ১৪। পুলিশ কমিশনার, সিএমপি/কেএমপি/আরএমপি/এসএমপি/বিএমপি/গাজীপুর মেট্রোপলিটন পুলিশ/রংপুর মেট্রোপলিটন পুলিশ
- ১৫। পরিচালক, কেন্দ্রীয় পুলিশ হাসপাতাল, রাজারবাগ, ঢাকা
- ১৬। ডিআইজি, ঢাকা/চট্টগ্রাম/খুলনা/রাজশাহী/বরিশাল/ সিলেট/ রংপুর/ ময়মনসিংহ/হাইওয়ে রেঞ্জ/এসপিবিএন/ পিবিআই/ট্রান্সিট পুলিশ/নৌ পুলিশ, বাংলাদেশ পুলিশ
- ১৭। কমান্ড্যান্ট, ডিটিএস, সিআইডি, ঢাকা/এসবি ট্রেনিং স্কুল, ঢাকা/টিজিএস, মিলব্যারাক, ঢাকা
- ১৮। কমান্ড্যান্ট, পিটিসি টাংগাইল/নোয়াখালী/রংপুর/খুলনা/এপিবিএন এন্ড বিশেষায়িত ট্রেনিং সেন্টার, খাগড়াছড়ি
- ১৯। অতিরিক্ত ডিআইজি (অ্যাডমিনিস্ট্রেশন), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা (সংশ্লিষ্ট সকলকে অবহিত করার জন্য অনুরোধ করা হলো)
- ২০। অতিরিক্ত ডিআইজি,.....(সকল), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা।

স্মারক নং- ৪৪.০১.০০০০.০৩৯.১১.০০৪.২১- ৫৭৯/১ (৩)

তারিখ:- ০৮ চৈত্র ১৪২৭ বঙ্গাব্দ
২২ মার্চ ২০২১ খ্রিস্টাব্দ

অনুলিপি অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রেরণ করা হলো:

- ১। এআইজি (মিডিয়া এন্ড পাবলিক রিলেশনস), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা (বার্তাটি বাংলাদেশ পুলিশ এর অফিসিয়াল ফেইসবুক পেইজে প্রচার করার জন্য আদিষ্ট হয়ে অনুরোধ করা হলো)।
- ২। এআইজি (আইসিটি-২), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা (বার্তাটি সংযুক্ত কাগজপত্রসহ পুলিশ ওয়েবসাইট-এ প্রচার করার জন্য অনুরোধ করা হলো)।
- ৩। ভারপ্রাপ্ত কর্মকর্তা (অপারেশনস্ কন্ট্রোল রুম), পুলিশ হেডকোয়ার্টার্স, ঢাকা (তাকে পত্রটি সংশ্লিষ্ট ইউনিট/কর্মকর্তার নিকট প্রেরণ নিশ্চিতকরত: ডায়েরীভুক্ত করার জন্য অনুরোধ করা হলো)।

সংযুক্তিঃ ২ পাতা।

(নাসিয়ান ওয়াজেদ, পিপিএম)

বিপি-৭৮০৩০২৭৮১৬

এআইজি (ইউএন অ্যাফেয়ার্স অপারেশনস্), বাংলাদেশ পুলিশ
পুলিশ হেডকোয়ার্টার্স, ঢাকা।

ফোন- ৯৫৬১৭৩০

সংযুক্তি-

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
ইউনিটের নামঃ.....
ইউনিটের ঠিকানাঃ
ওয়েব সাইটঃ.....

প্রত্যয়ন পত্র

এই মর্মে প্রত্যয়ন করা যাচ্ছে যে, নামঃ....., বিপিঃ.....
পদবী,, ইউনিটঃ..... এর বিরুদ্ধে কোন বিভাগীয়/ফৌজদারী সংক্রান্ত
মামলা চলমান/তদন্তাধীন/প্রক্রিয়াধীন নেই কিংবা চাকুরী জীবনে তিনি কখনো গুরুদণ্ড প্রাপ্ত হননি বা
আদালত কর্তৃক কোন ফৌজদারী অপরাধে সাজাপ্রাপ্ত হননি।

এছাড়া, তিনি কখনো International Human Rights Law/International Humanitarian Law
ভঙ্গ করেননি বা ভঙ্গের অভিযোগে সাজাপ্রাপ্ত হননি। ইত্যপূর্বে কোন মিশনে নিয়োজিত থাকাকালে কোনরূপ
বিরূপ মন্তব্য পাননি।

আমি-তার সর্বাধীন সাক্ষর্য কামনা করি।

(ইউনিট প্রধান/প্রত্যয়নকারী কর্মকর্তা)

স্বাক্ষরঃ.....

নামঃ.....

বিপিঃ.....

পদবীঃ.....

ঠিকানাঃ

ফোনঃ.....

ই-মেইলঃ





AIG UN Affairs PHQ, Bangladesh <aigunphq@gmail.com>

MINUSCA - JOB VACANCY FOR THE POST OF CHIEF OF OPERATIONS, P-5

1 message

defence adviser <odapmbny@gmail.com>
To: AIG Police HQ BD G Mail <aigunphq@gmail.com>

Fr, Mar 19, 2021 at 10:38 PM

এসআইডি (ইউএন অ্যাফেয়ার্স অপারেশনস)	
স্বাক্ষর	
তারিখ নং	৬৩৩
তারিখ	২০/০৩/২০২১
<input type="checkbox"/> অতিরিক্ত এসপি	
<input type="checkbox"/> ইমপেটরি	
<input type="checkbox"/> প্রধান সহকারী, <input type="checkbox"/> উচ্চমান সহকারী	
<input type="checkbox"/>	

Dear AIG Nassian,

Good Day.

Forwarded for your necessary action please.

Regards.

Brigadier General Md Sadequzzaman, ndc, afwc, psc
Defence Adviser

Permanent Mission of Bangladesh to the United Nations
Diplomat Center, 820, 2nd Avenue, 4th Floor
Between 43rd and 44th Street
New York, NY 10017
Telephone:
Office: 212-867-3434 Ext: 108
Cell: 917-972-4804
Fax: 212-972-4038
Email: odapmbny@gmail.com

স্বাক্ষর
২০/৩/২১



7 attachments

- MINUSCA - JOB VACANCY FOR THE POST OF CHIEF OF OPERATIONS, P-5.pdf
175K
- D0510-7_P-11_from_-_supplementary_sheets.doc
113K
- D0510-1.pdf
282K
- D0510-2_Application_Procedures(Eng).pdf
296K
- D0510-6_P-11_form.doc
203K
- D0510-4_JO_Chief_of_Operations_(P-5)_MINUSCA.pdf
608K

D0510-8_Employment_and_Academic_Certification_Form.doc
82

12/1



জাতিসংঘে বাংলাদেশ স্থায়ী মিশন, নিউইয়র্ক
Permanent Mission of Bangladesh
to the United Nations, New York



MINUSCA/Police/2021

19 March 2021

MINUSCA - JOB VACANCY FOR THE POST OF CHIEF OF OPERATIONS, P-5

Reference:

A. UNHQ, DPO/OROLSI/PD fax number – DPO/OROLSI/PD/2021/0050 dated 16 March 2021 (Copy enclosed).

1. Reference A on the subject and related documents are enclosed herewith.
2. Forwarded for your kind information and necessary action please.


Brig Gen
MD SADEQUZZAMAN
Brigadier General
Defence Adviser

Enclosure :

1. Reference A and other documents.

Distribution :

External :

Action :

Police Headquarters
Phoenix Road
Dhaka-1000
Bangladesh

UNITED NATIONS



NATIONS UNIES

POSTAL ADDRESS -- ADRESSE POSTALE: UNITED NATIONS, N.Y. 10017
CABLE ADDRESS -- ADRESSE TELEGRAPHIQUE: UNATIONS NEWYORK

REFERENCE: DPO/OROLSI/PD/2021/0050

The Secretariat of the United Nations presents its compliments to the Permanent Missions of Member States to the United Nations and has the honour to invite its Government to nominate individual police officers in active service for appointment on secondment to the United Nations Multidimensional Integrated Stabilisation Mission in Central African Republic (MINUSCA), for a period of one year. Any further contract extension can be granted on an exceptional basis provided there is a mission mandate requirement, and the incumbent displays good performance, dedication, professionalism and the achieved results. The final decision on the extension is subject to approval by the United Nations and concurrence by the national authorities.

Details regarding the post for which the Secretariat is seeking qualified applicants are provided in the attached job opening No **2021-MINUSCA-89649-DPO**. Also attached are the "Application Procedures for Positions in United Nations Police Components in Peacekeeping Operations and Special Political Missions Requiring Official Secondment from National Governments of Member States of the United Nations".

The Secretariat kindly requests the Permanent Mission to submit one cover letter/note verbal and **separate application for each nominee for the above job opening to the Selection and Recruitment Section/ Police Division/OROLSI/DPO, 1 UN Plaza, 7th floor, room DC1-0784B**, in accordance with the above-referenced procedures, certifying that the nominee/s meet/s the requirements in the attached job opening/s. **Applications submitted after the deadline specified in the job opening will not be considered.**

Due to the current circumstance, please send electronical versions through email to: aloumoumouni@un.org.

The Permanent Mission is also requested to confirm that selected candidates will be released, in a timely manner, from the national police service obligations for service with the United Nations. It is also requested to ensure that the rank of each candidate submitted is indicated on the application. In addition, it is strongly recommended that Member States carefully pre-screen their applicants and submit only those candidates meeting all requirements for the position as described in the job opening/s.

Member States are strongly encouraged to nominate qualified female police officers. Preference will be given to equally qualified women candidates.

The Secretariat wishes to inform the Permanent Missions of Member States that, in an effort to streamline and expedite the procedures of recruiting seconded officers, candidates placed on a roster following the selection process may be considered for posts

with similar functions within a period of two years and if recommended for deployment, further arrangements will be coordinated with the Permanent Mission in due course.

It should be noted that during the period of their secondment, officers may not transfer to alternative positions within the United Nations. As a result, the nomination of police officers who are currently United Nations staff members on secondment, will not be considered.

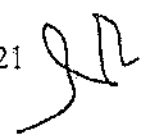
The Secretariat wishes to reiterate that promoting and encouraging respect for human rights is a core purpose of the United Nations and central to the delivery of its mandates. Should the Secretariat become aware of grave human rights violations which give rise to concerns as to the record and performance of [country] police personnel, this may constitute grounds to revoke its acceptance of such personnel to serve in UN peace operations. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that it has a zero-tolerance approach to fraud and corruption. The Government is therefore requested to certify that there was no corruption or fraud in the nomination and extension procedures of police officers on secondment to the United Nations. Should the Secretariat become aware of allegations of corruption or fraud in the nomination or extension procedures of police officers on secondment, this may constitute grounds to revoke its acceptance of such personnel to serve in the United Nations as well as suspension of any future police deployments from the contributing country concerned.

The Secretariat also recalls that the responsibilities of those personnel who are appointed to serve in United Nations peacekeeping or special political missions are exclusively international in character. They perform their functions under the authority of, and in full compliance with, the instructions of the Secretary-General of the United Nations and persons acting on his behalf and are duty-bound not to seek or accept instructions in regard to the performance of their duties from any government or from other authorities external to the United Nations. Seconded personnel should carry out their functions in accordance with all applicable regulations, rules and procedures of the Organization.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Missions of Member States to the United Nations the assurances of its highest consideration.

16 March 2021



APPLICATION PROCEDURES FOR PROFESSIONAL CONTRACTED POSITIONS IN UNITED NATIONS POLICE COMPONENTS IN PEACEKEEPING OPERATIONS OR SPECIAL POLITICAL MISSIONS REQUIRING OFFICIAL SECONDMENT FROM NATIONAL GOVERNMENTS OF UN MEMBER STATES

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates to professional posts requiring secondment from active police services, which are open for recruitment within UN peacekeeping operations or special political missions. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

1. The above-mentioned posts are reserved only for candidates recommended by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible but not later than deadline specified in each Job Opening announcement. Applications received after the deadline will not be considered.
2. All applications must be submitted in a duly completed typed (not hand-written) and signed United Nations Personal History Form (P-11) along with Academic and Employment Certification Form (attachment to P-11 form). Applications using other formats will not be accepted, but additional information may be attached to the P. 11. For the convenience of the Permanent Mission, a P-11 form and attachment are enclosed as samples to be photocopied as needed.
3. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the Personal History Forms be completed with a view to presenting the candidates qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening. In the event a Permanent Mission wishes to recommend a candidate for several posts, a separate Personal History Form should be submitted for each post.
4. In accordance with the new Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations, are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The self-attestation must be attached to the P-11 form and contain the following wording: **I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that I have not been involved, by act or omission, in any violation of human rights law or international humanitarian law.** The applications without signed individual self-attestations will not be accepted.
5. Permanent Mission are requested to present their candidates in one single submission, in accordance with the deadline date specified in the Job Opening, under cover of a note verbale listing the names of the candidates, post title(s) they are nominated for and the corresponding vacancy announcements.
6. Applications must be hand-delivered by Permanent Mission to the Police Division Selection and Recruitment Section, Office of Rule and Law and Security Institutions, Department of Peace Operations at 1 UN Plaza, 7th floor, room DC1 -0784B, in accordance with the specific directions in the relevant Note Verbale. Due to the current circumstances, please send electronic copies to alounoumouni@un.org.
7. Upon delivery of the applications, the Selection and Recruitment Section will acknowledge the receipt to the individual making the delivery.
8. Communication regarding this process will be through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.

16 March 2021

EMPLOYMENT RECORD - SUPPLEMENTARY SHEET

in reverse order, EVERY EMPLOYMENT YOU HAVE HAD. Use a separate block for each post. Include also service in the armed forces if you were not gainfully employed. See next page for more blocks.

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
		STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
		STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
		STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
		STARTING	FINAL	
NAME OF EMPLOYER:				TYPE OF BUSINESS:
ADDRESS OF EMPLOYER:				NAME OF SUPERVISOR:
				NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:
				REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES				

EMPLOYMENT RECORD - SUPPLEMENTARY SHEET

[Handwritten notes in Bengali script, partially illegible due to image quality and angle.]

LIST, in reverse order, EVERY EMPLOYMENT YOU HAVE HAD. Use a separate block for each post. Include also service in the armed forces and note any gaps in which you were not gainfully employed.


FROM		TO		SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
MONTH	YEAR	MONTH	YEAR	STARTING	FINAL	
NAME OF EMPLOYER:					TYPE OF BUSINESS:	
ADDRESS OF EMPLOYER:					NAME OF SUPERVISOR:	
					NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES						
NAME OF EMPLOYER:					TYPE OF BUSINESS:	
ADDRESS OF EMPLOYER:					NAME OF SUPERVISOR:	
					NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES						
NAME OF EMPLOYER:					TYPE OF BUSINESS:	
ADDRESS OF EMPLOYER:					NAME OF SUPERVISOR:	
					NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES						
NAME OF EMPLOYER:					TYPE OF BUSINESS:	
ADDRESS OF EMPLOYER:					NAME OF SUPERVISOR:	
					NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING:
DESCRIPTION OF YOUR DUTIES						

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INSTRUCTIONS

Please answer each question clearly and completely. TYPE OR PRINT LEGIBLY. Read carefully and follow all directions.


UNITED NATIONS
PERSONAL HISTORY

Do not Write in This Space

1. Family name		First name		Middle name		Maiden name, if any	
2. Date of (day/month/yr) Birth		3. Place of birth		4. Nationality(ies) at birth		5. Present Nationality(ies)	
6. Sex		7. Height		8. Weight		9. Marital Status:	
		Single <input type="checkbox"/>		Married <input type="checkbox"/>		Separated <input type="checkbox"/>	
		Widow(er) <input type="checkbox"/>		Divorced <input type="checkbox"/>			
10. Entry into United Nations service might require assignment to any area of the world in which the United Nations might have responsibilities.							
(a) Are there any limitations on your ability to perform in your prospective field of work? YES <input type="checkbox"/> NO <input type="checkbox"/>							
(b) Are there any limitations on your ability to engage in all travel? YES <input type="checkbox"/> NO <input type="checkbox"/>							
11. Permanent address				12. Present address		13. Office Telephone No.	
Telephone No. ()				Telephone/Fax No. ()		()	
						14. Office Fax No.	
						()	
						E-mail:	

15. Do you have any dependent children? YES NO If the answer is "yes", give the following information:

Name of Children	Date of Birth (day/mo/year)	Place of Birth	Nationality	Gender

15. (a) Name of Spouse

16. Have you taken up legal permanent residence status in any country other than that of your nationality? YES NO
If answer is "yes", which country?

17. Have you taken any legal steps towards changing your present nationality? YES NO
If answer is "yes", explain fully:

18. Are any of your relatives employed by a public international organization? YES NO
If answer is "yes", give the following information:

NAME	Relationship	Name of International Organization

19. What is your preferred field of work?

20. Would you accept employment for less than six months? YES NO

21. Have you previously submitted an application for employment and/or undergone any tests with U.N.? YES NO If so, when?

22. KNOWLEDGE OF LANGUAGES. What is your mother tongue?

OTHER LANGUAGES	READ		WRITE		SPEAK		UNDERSTAND	
	Easily	Not Easily	Easily	Not Easily	Fluently	Not Fluently	Easily	Not Easily
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

23. For clerical grades only
Indicate speed in words per minute

	English	French	Other languages
	Typing		
Shorthand			

List any office machines or equipment and computer programmes you use.

24. EDUCATION, Give full details - N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees.

A. University or equivalent

NAME, PLACE AND COUNTRY Please give complete address.	ATTENDED FROM/TO		DEGREES and ACADEMIC DISTINCTIONS OBTAINED	MAIN COURSE OF STUDY
	Month/Year	Month/Year		

B. SCHOOLS OR OTHER FORMAL TRAINING OR EDUCATION FROM AGE 14 (e.g., high school, technical school or apprenticeship)

NAME, PLACE AND COUNTRY Please give complete address.	TYPE	YEARS ATTENDED		CERTIFICATES OR DIPLOMAS OBTAINED
		FROM	TO	

25. LIST PROFESSIONAL SOCIETIES AND ACTIVITIES IN CIVIC, PUBLIC OR INTERNATIONAL AFFAIRS

26. LIST ANY SIGNIFICANT PUBLICATIONS YOU HAVE WRITTEN (DO NOT ATTACH)

27. EMPLOYMENT RECORD: Starting with your present post, list in REVERSE ORDER every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size. Give both gross and net salaries per annum for your last or present post.

A. PRESENT POST (LAST POST, IF NOT PRESENTLY IN EMPLOYMENT)

FROM MONTH/YEAR	TO MONTH/YEAR	SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:
		STARTING	FINAL	
NAME OF EMPLOYER:			TYPE OF BUSINESS	
ADDRESS OF EMPLOYER:			NAME OF SUPERVISOR	
			NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:	REASON FOR LEAVING

DESCRIPTION OF YOUR DUTIES:

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b. PREVIOUS POSTS (IN REVERSE ORDER)

FROM		TO		SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:			
MONTH/YEAR		MONTH/YEAR		STARTING				FINAL	
NAME OF EMPLOYER:						TYPE OF BUSINESS:			
ADDRESS OF EMPLOYER:						NAME OF SUPERVISOR:			
						NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:		REASON FOR LEAVING:	
DESCRIPTION OF YOUR DUTIES									
FROM		TO		SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:			
MONTH/YEAR		MONTH/YEAR		STARTING				FINAL	
NAME OF EMPLOYER:						TYPE OF BUSINESS:			
ADDRESS OF EMPLOYER:						NAME OF SUPERVISOR:			
						NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:		REASON FOR LEAVING:	
DESCRIPTION OF YOUR DUTIES									
FROM		TO		SALARIES PER ANNUM		EXACT TITLE OF YOUR POST:			
MONTH/YEAR		MONTH/YEAR		STARTING				FINAL	
		/							
NAME OF EMPLOYER:						TYPE OF BUSINESS:			
ADDRESS OF EMPLOYER:						NAME OF SUPERVISOR:			
						NO. AND KIND OF EMPLOYEES SUPERVISED BY YOU:		REASON FOR LEAVING:	
DESCRIPTION OF YOUR DUTIES									

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28. HAVE YOU ANY OBJECTIONS TO OUR MAKING INQUIRIES OF YOUR PRESENT EMPLOYER? YES NO

29. ARE YOU NOW OR HAVE YOU EVER BEEN A CIVIL SERVANT IN YOUR GOVERNMENT'S EMPLOY? YES NO
If answer is "yes", WHEN?

30. REFERENCES: List three persons, not related to you, and are not current United Nations staff members, who are familiar with your character and qualifications.
Do not repeat names of supervisors listed under Item 27.

FULL NAME	FULL ADDRESS	BUSINESS OR OCCUPATION

31. STATE ANY OTHER RELEVANT FACTS. INCLUDE INFORMATION REGARDING ANY RESIDENCE OUTSIDE THE COUNTRY OF YOUR NATIONALITY.

32. HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED OR IMPRISONED FOR THE VIOLATION OF ANY LAW (excluding minor traffic violations)? YES NO
If "yes", give full particulars of each case in an attached statement.

33. OTHER AGENCIES OF THE UNITED NATIONS SYSTEM MAY BE INTERESTED IN OUR APPLICANTS. DO YOU HAVE ANY OBJECTION TO YOUR PERSONAL HISTORY FORM BEING MADE AVAILABLE TO THEM? YES NO

34. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal.

DATE: _____
(day, month, year)

SIGNATURE: _____

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

United Nations



Fob

*Job Opening for Position requiring official secondment
from national governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peacekeeping operations*

Post title and level	Chief of Operations, P-5
Organizational Unit	United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic (MINUSCA)
Duty Station	Bangui
Reporting to	Police Commissioner
Duration	12 Months (extendible)
Deadline for applications	15 April 2021
Job Opening number	2021-MINUSCA-89649-DPO

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES: MINUSCA's mandate addresses the immediate challenges facing the country while laying the groundwork for sustainable peace and security. In compliance with the UN mandate and under the guidance and supervision of the MINUSCA Police Commissioner and within the limits of delegated authority, the Chief of Operations will be responsible for the following duties:

- Oversee and ensure that all aspects of the mandate are vigorously pursued through the effective and efficient coordination of the activities of all MINUSCA Police staff;
- Assist in developing and maintaining close professional relationships with the Central African Republic's Police, Gendarmerie and other law enforcement agencies in order to facilitate the execution of the mandate;
- Implement directives from the Police Commissioner and offer advice and comment as appropriate;
- Assist in the deployment and activities of the Formed Police Units deployed throughout CAR;
- Managing, controlling, directing, supervising and deploying UNPOL officers in the mission emphasizing respect for diversity and in due consideration for gender and national balance, in consultation with the FPU Coordinator (P-4);
- Assist the Police Commissioner in the formulation and implementation of the UN Police plan of action and Concept of Operations;
- Assist in planning and executing of police operations and advise the Police Commissioner with appropriate inputs in relation to the operational issues in the implementation of the mission mandate;
- Coordinate operational details of the Police component activities in the Mission, and submit reports to UN Headquarters through the chain of command;
- Maintain daily contact with the UN military component, plan for joint operations;
- Make regular visits to the Sectors, team sites and UNPOL stations and observe the overall progress of the Implementation Plans and the welfare and security concerns of UNPOL personnel on the ground;

- Establish and maintain a close liaison with the Sector Commanders on matters of operations, safety and security in the sectors;
- Conducting periodic assessment with the aim of ensuring that the activities of the UNPOL units are directed towards the achievement of the overall goal of the Mission;
- Carry out any other operational duties assigned to him/her by the Police Commissioner;
- Ensure that UNPOL personnel at all times conform to the highest standards of professional conduct and personal behaviour.
- Ensure operations support management of local Police/Gendarmerie officers and assist the Head of Unit in ensuring the delivery of a dynamic criminal information operations support services.
- Supervise and lead a team of national Police/Gendarmerie officers specializing in the field of criminal information collation support and all aspects of performance, welfare and discipline of all Operations Support staff;
- Ensure the delivery of a dynamic operations support service to enhance the analysis of criminal information and UNPOLs' overall decision making, and complement UNPOLs' host-state capacity development efforts and its contributions towards the Joint Mission Analysis Centres (JMAC).
- Assess and review criminal information received, prioritize competing demands and ensure that analysed information for both the strategic overview and tactical products is relevant, timely and of the highest quality;
- Develop and cultivate effective working relationships with all relevant agencies and operational units within the Mission, thus enabling a continuous flow of criminal information supporting National Police/Gendarmerie aims and objectives.
- Ensure that appropriate policies are adopted and implemented in respect of criminal information gathering, collation, analysis and storage and that high quality product are made available to the appropriate law enforcement agencies;
- Collect information of incidents and crimes using generic police processes, produce mass data to develop scenarios, based upon the analysis which, hypothesis of criminal activity could be developed; and recommendations made for policing activity or potential new lines of enquiry;
- Prepare detailed reports and brief documents, as required.
- Disseminate good practice (including delivery of presentations), promote the role of operations support within the mission and assisting the Head of Operations Support in the development of relevant policies and procedures.
- Provide comprehensive transnational and organized crime analyses, establish close contacts and work in partnership with related entities, such as INTERPOL, EUROPOL, ASEANPOL, UNODC and other national and regional organizations that are operationally and technically involved in transnational and organized crime-related issues, and assist in promoting regional approaches to combating organized crime.

COMPETENCIES:

Professionalism: Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of

work. Strong negotiation and conflict-resolution skills. Outstanding expert knowledge in the technical field of work in general and in the specific areas being supervised in particular; strong organizational skills; experience in the management and administration; ability to review and edit the work of others.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed. Ability to communicate effectively with a wide range of international and national and cultural backgrounds.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits inputs by genuinely valuing other's ideas and expertise; is willing to learn from others; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Planning and organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Leadership: Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands.

QUALIFICATIONS:

Education: Advanced university degree (Masters or equivalent) in law, police management, law enforcement, security studies, criminal justice, business or public administration, human resources management, change management, or related area. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree. Advanced training for command/senior staff (for HOPC) is highly desirable. Specialized training in the area of incumbent's responsibility (operations, reform, administration, training etc.) is highly desirable. Graduation from a certified Police Academy or other national or international Law Enforcement Training Institution is required.

Work Experience: A minimum of 10 years (12 years in absence of advanced degree) of progressively relevant and active policing service/experience in a national or international law enforcement agency both at the field and national police headquarters level - required; 5 years of active police experience at policy making level with strategic planning and management experience in one or few of the following areas: police operations, human and financial resources management, crime management, police administration, police training and development, change management (particularly in law enforcement), reform and restructuring or related field - required; practical direct experience in commanding a regional or a state level police units, or heading a department at national police HQ level (for HOPC) - required. Previous UN or international experience is an advantage.

Rank: Desired rank for a P-5 is Senior/Chief Superintendent of Police, Deputy Police Commissioner, Colonel, other equivalent or higher rank.

Languages: French and English are the working languages of the UN. For the post advertised, fluency in oral and written French is required. Knowledge of English is an advantage.

Preference will be given to equally qualified women candidates.

In accordance with the new Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences

work. Strong negotiation and conflict-resolution skills. Outstanding expert knowledge in the technical field of work in general and in the specific areas being supervised in particular; strong organizational skills; experience in the management and administration; ability to review and edit the work of others.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed. Ability to communicate effectively with a wide range of international and national and cultural backgrounds.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; solicits inputs by genuinely valuing other's ideas and expertise; is willing to learn from others; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Planning and organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Leadership: Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands.

QUALIFICATIONS:

Education: Advanced university degree (Masters or equivalent) in law, police management, law enforcement, security studies, criminal justice, business or public administration, human resources management, change management, or related area. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree. Advanced training for command/senior staff (for HOPC) is highly desirable. Specialized training in the area of incumbent's responsibility (operations, reform, administration, training etc.) is highly desirable. Graduation from a certified Police Academy or other national or international Law Enforcement Training Institution is required.

Work Experience: A minimum of 10 years (12 years in absence of advanced degree) of progressively relevant and active policing service/experience in a national or international law enforcement agency both at the field and national police headquarters level - required; 5 years of active police experience at policy making level with strategic planning and management experience in one or few of the following areas: police operations, human and financial resources management, crime management, police administration, police training and development, change management (particularly in law enforcement), reform and restructuring or related field - required; practical direct experience in commanding a regional or a state level police units, or heading a department at national police HQ level (for HOPC) - required. Previous UN or international experience is an advantage.

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Preference will be given to equally qualified women candidates.

In accordance with the new Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences

and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above-mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

Date of Issuance: 16 March 2021

<http://www.un.org/en/peacekeeping/sites/police>

FOE

UNITED NATIONS

Employment and Academic Certification Attachment to Personal History Profile (P11)

08

TO BE COMPLETED BY CANDIDATE:

Personal Data:

Family Name:	Given name:	Middle names:	Gender: M/F
e-mail address:			

Position for which you are applying:

(Note: if you are applying for more than one position, please submit separate P11 and P11 attachment for each Job Opening)

Job Opening Number:

Military Service History/Police Service History

Date of Commission (for military officers) or date of enlistment/entry to service (for police officers):

Current rank	Date Last Promoted	Date eligible for promotion to next rank	Projected Retirement date from current rank
Branch/Corp/Mustering			
Sub Specialisation/additional qualifications			

Degrees and Academic Distinctions Obtained:

	NAME of INSTITUTION, PLACE AND COUNTRY. Please give complete address.	ATTENDED:		DEGREES and ACADEMIC DISTINCTIONS OBTAINED
		FROM: Month/Year	TO: Month/Year	
Graduation from the Staff/War College or Police Academy (and/or similar law enforcement institution)				
University Degree/s				

Experience in peacekeeping operations:
Specify UN or other International Experience, starting with your most recent experience and list in reverse order

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Dates mm/yy-mm/yy	Mission/ Operation/Location	Position/title (Milob, HQ Staff, Contgt, Adviser)	Description of duties

Command Experience, starting with your most recent experience and list in reverse order

Dates mm/yy-mm/yy	Unit/Position/Org	Significant Unit Activities

Significant Planning Experience, starting with your most recent experience and list in reverse order

Dates mm/yy-mm/yy	Position/Org	Operation/Activity

(Other) International Exposure other than peace keeping operations, starting with your most recent experience and list in reverse order

Date: mm/yy-mm/yy	Position/Org	Function/Activity

Military and/or Police Training Courses/Seminars: (last two years)

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Name of Course	Date: mm/yy - mm/yy	Institution

Additional Comments:

I certify that the statements made by me in answer to the foregoing questions are complete and correct. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a staff member for the United Nations liable ineligible for further consideration.

I declare that I have never committed, been convicted of and am not currently under investigation or being prosecuted for any criminal, human rights, civil action or disciplinary offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose). I declare that I have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

I am not able to attest to the preceding paragraphs for the following reasons:

Date Signature

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

TO BE COMPLETED BY THE RELEVANT LOCAL AUTHORITY:

On behalf of I certify that the information provided by is complete and correct.

I further certify that the nominated candidate has never been convicted of, or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law, civil action or disciplinary offence.
The Government of _____ is not aware of any allegations against the nominated candidate that she/he has committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

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In the case of the nominee who has been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but was not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned.

Date..... Official Stamp