

আইসিটি শাখা	
পুলিশ হেডকোয়ার্টার্স, ঢাকা	
তারিখঃ	২৪/০৮/২৫
ডায়েরী নং-	৪২৬৬
এআইজি আইসিটি	
অতিঃ এসপি (আইসিটি)	
এএসপি (আইসিটি)	

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
বাংলাদেশ পুলিশ  
পুলিশ হেডকোয়ার্টার্স, ঢাকা  
ইউএন অপারেশন্স শাখা  
www.police.gov.bd

অতীথ জরুরি

স্মারক নং- ৪৪.০১.০০০০.০৩৯.১১.০১৩.২৪- ২২২০

তারিখ:- ০৯ ভাদ্র ১৪৩২ বঙ্গাব্দ  
২৪ আগস্ট ২০২৫ খ্রিস্টাব্দ

বিষয়ঃ Vacancy Announcement for the Post of Community Policing Adviser, P-4, 2025-UNMISS-82442-DPO.

সূত্রঃ PD, DPO, UNHQ Reference:DPO/OROLSI/PD/2025/0164, Dated 15 August 2025.

উপর্যুক্ত বিষয়ে সদয় অবগতির জন্য আদিষ্ট হয়ে জানানো যাচ্ছে যে, জাতিসংঘ কর্তৃক জাতিসংঘ শান্তিরক্ষা মিশন UNMISS, South Sudan-এ Community Policing Adviser, P-4 পদে Secondment নিয়োগের জন্য আবেদন আহ্বান করা হয়েছে।

২। এমতাবস্থায়, উপর্যুক্ত পদের জন্য পুলিশ সুপার ও তদূর্ধ্ব পদমর্যাদার অফিসী, Job Opening-এ বর্ণিত যোগ্যতা ও জাতিসংঘ শান্তিরক্ষা মিশনে কাজ করার অভিজ্ঞতা সম্পন্ন কর্মকর্তাগণের নিকট হতে পূরণকৃত P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet (পূর্ণাঙ্গ ও সঠিকভাবে পূরণকৃত হতে হবে)-সহ আবেদন/মনোনয়ন আগামী ২১ সেপ্টেম্বর ২০২৫ পূর্ব ২১ সেপ্টেম্বর ২০২৫ তারিখের মধ্যে প্রেরণের প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য আদিষ্ট হয়ে অনুরোধ করা হলো। বিষয়টি ইউনিটে কর্মরত কর্মকর্তাগণকে সত্বর অবহিত করার জন্য নির্দেশক্রমে অনুরোধ করা হলো। নির্ধারিত তারিখের পর প্রাপ্ত বা অসম্পূর্ণ আবেদন গ্রহণযোগ্য হবে না। উপর্যুক্ত কর্মকর্তা পাওয়া না গেলে শূন্য প্রতিবেদন প্রেরণের জন্য নির্দেশক্রমে অনুরোধ করা হলো।

৩। Job Description and Requirements, P-11, Employment and Academic Certification এবং Employment Record-Supplementary Sheet পুলিশ ওয়েবসাইটের <http://www.police.gov.bd/BP in UN Missions/UN Career Opportunity> হতে ডাউনলোড করে সংগ্রহ করতে হবে।

৪। ইউনিট হতে মনোনীত/আবেদনকারী সদস্যের বিরুদ্ধে কোন বিভাগীয়/ফৌজদারী মামলা চলমান/মূলতরী/ প্রক্রিয়াধীন নেই কিংবা চাকুরী জীবনে তিনি কখনো গুরুদণ্ড প্রাপ্ত হন নাই বা আদালত কর্তৃক কোন ফৌজদারী অপরাধের দায়ে/সাজাপ্রাপ্ত হননি এবং International Human Rights Law অথবা International Humanitarian Law ভঙ্গ করেননি মর্মে ইউনিট প্রধান কর্তৃক পৃথকভাবে প্রত্যেকের প্রত্যয়নপত্র প্রেরণ করতে হবে (সংযুক্তি-১)।

৫। মনোনীত কর্মকর্তাগণ যদি আলোচ্য পদে Shortlist হন তাহলে জাতিসংঘ কর্তৃক গৃহীত Assessment/Interview-এ অংশগ্রহণে বাধ্য থাকবে মর্মে পৃথকভাবে প্রত্যেকের অঙ্গীকারনামা প্রেরণ করতে হবে (সংযুক্তি-২)।

সংযুক্তি: ২/৩পাতা।

(মোঃ আবদুল্লাহ আল-মামুন)

বিপি-৭৬০৫১০৫১১২

অতিরিক্ত ডিআইজি

ফোনঃ ০২২২৩৩৮১৭৩০

ই-মেইল: aigunphq@gmail.com

(জ্যেষ্ঠতার ভিত্তিতে নয়):

- ১। পুলিশ কমিশনার, ডিএমপি, ঢাকা
- ২। মহাপরিচালক, র‍্যাভ, র‍্যাভ ফোর্সেস, হেডকোয়ার্টার্স, ঢাকা
- ৩। অতিরিক্ত আইজি, রেলওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৪। অতিরিক্ত আইজি, হাইওয়ে পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৫। রেক্টর, পুলিশ স্টাফ কলেজ, মিরপুর-১৪, ঢাকা
- ৬। অতিরিক্ত আইজি, এসবি, বাংলাদেশ পুলিশ, ঢাকা
- ৭। অতিরিক্ত আইজি, পুলিশ টেলিকম সংস্থা, বাংলাদেশ পুলিশ, ঢাকা
- ৮। অতিরিক্ত আইজি, শিল্পাঞ্চল পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ৯। অতিরিক্ত আইজি, পিবিআই, বাংলাদেশ পুলিশ, ঢাকা
- ১০। অতিরিক্ত আইজি, সিআইডি, বাংলাদেশ পুলিশ, ঢাকা
- ১১। অতিরিক্ত আইজি, আর্মড পুলিশ ব্যাটালিয়ন, বাংলাদেশ পুলিশ, ঢাকা
- ১২। প্রিন্সিপ্যাল, বাংলাদেশ পুলিশ একাডেমী, সারদা, রাজশাহী
- ১৩। অতিরিক্ত আইজি, নৌ পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১৪। অতিরিক্ত আইজি, এন্টি টেররিজম ইউনিট, বাংলাদেশ পুলিশ, ঢাকা

- ১৫। অতিরিক্ত আইজি, ট্যুরিস্ট পুলিশ, বাংলাদেশ পুলিশ, ঢাকা
- ১৬। পরিচালক, কেন্দ্রীয় পুলিশ হাসপাতাল, রাজারবাগ, ঢাকা
- ১৭। ডিআইজি, ঢাকা/চট্টগ্রাম/খুলনা/রাজশাহী/বরিশাল/ সিলেট/ রংপুর/ ময়মনসিংহ রেঞ্জ/এসপিবিএন/এমআরটি, বাংলাদেশ পুলিশ
- ১৮। পুলিশ কমিশনার, সিএমপি/কেএমপি/আরএমপি/এসএমপি/বিএমপি/গাজীপুর মেট্রোপলিটন পুলিশ/রংপুর মেট্রোপলিটন পুলিশ
- ১৯। কমান্ড্যান্ট, পিটিসি টাঙ্গাইল/নেয়াখালী/রংপুর/খুলনা/এপিবিএন এন্ড বিশেষায়িত ট্রেনিং সেন্টার, খাগড়াছড়ি
- ২০। কমান্ড্যান্ট, ডিটিএস, সিআইডি, ঢাকা/এসবি ট্রেনিং স্কুল, ঢাকা/টিডিএস, মিলব্যারাক, ঢাকা
- ২১। অতিরিক্ত ডিআইজি (হেডকোয়ার্টার্স), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা
- ২২। অধিনায়ক,..... এপিবিএন (সকল).....
- ২৩। অধিনায়ক, এসপিবিএন-১/এসপিবিএন-২, ঢাকা
- ২৪। কমান্ড্যান্ট, আরআরএফ, ঢাকা/চট্টগ্রাম/খুলনা/রাজশাহী/সিলেট/বরিশাল/রংপুর
- ২৫। পুলিশ সুপার (সকল).....(হাইওয়ে, রেলওয়ে, ট্যুরিস্ট পুলিশ ও নৌপুলিশসহ)
- ২৬। পরিচালক, ইন্ডাস্ট্রিয়াল পুলিশ (সকল).....
- ২৭। কমান্ড্যান্ট, পিএসটিএস, বেতবুনিয়া, রাঙ্গামাটি
- ২৮। কমান্ড্যান্ট, ইনসার্ভিস ট্রেনিং সেন্টার (সকল).....

স্মারক নং- ৪৪.০১.০০০০.০৩৯.১১.০১৩.২৪-২২০/২(৩)

তারিখ:- ২৪ ভাদ্র ১৪৩২ বঙ্গাব্দ  
আগস্ট ২০২৫ খ্রিস্টাব্দ

- ১। অনুলিপি অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য প্রেরণ করা হলো:  
এআইজি (আইসিটি), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা (বার্তাটি সংযুক্ত কাগজপত্রসহ পুলিশ ওয়েবসাইট-এ প্রচার করার জন্য অনুরোধ করা হলো)।
- ২। এআইজি (মিডিয়া এন্ড পাবলিক রিলেশন্স), বাংলাদেশ পুলিশ, পুলিশ হেডকোয়ার্টার্স, ঢাকা (বার্তাটি বাংলাদেশ পুলিশ এর মিডিয়া হাইলাইটস গ্রুপে প্রচার করার জন্য আদিষ্ট হয়ে অনুরোধ করা হলো)।
- ৩। ভারপ্রাপ্ত কর্মকর্তা (অপারেশনস্ কন্ট্রোল রুম), পুলিশ হেডকোয়ার্টার্স, ঢাকা (তাকে পত্রটি সংশ্লিষ্ট ইউনিট/কর্মকর্তার নিকট প্রেরণ নিশ্চিতকরত: ডায়েরীভুক্ত করার জন্য অনুরোধ করা হলো)।

সংযুক্তি: ২/পাতা।

24.08.25

(মোঃ আবদুল্লাহ আল-মামুন)

বিপি-৭৬০৫১০৫১১২

অতিরিক্ত ডিআইজি

ফোনঃ ০২২২৩৩৮১৭৩০

ই-মেইল: aigunphq@gmail.com

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

ইউনিটের নামঃ.....

ইউনিটের ঠিকানাঃ .....

ওয়েব সাইটঃ.....

## প্রত্যয়ন পত্র

এই মর্মে প্রত্যয়ন করা যাচ্ছে যে, নামঃ....., বিপিঃ..... পদবী,  
....., ইউনিটঃ..... এর বিরুদ্ধে কোন বিভাগীয়/ফৌজদারী সংক্রান্ত মামলা  
চলমান/তদন্তাধীন/প্রক্রিয়াধীন নেই, চাকুরী জীবনে তিনি কখনো গুরুদণ্ড প্রাপ্ত হননি বা আদালত কর্তৃক কোন ফৌজদারী  
অপরাধে সাজাপ্রাপ্ত হননি।

এছাড়া, তিনি কখনো International Human Rights Law/International Humanitarian Law ভঙ্গ করেননি বা  
ভঙ্গের অভিযোগে সাজাপ্রাপ্ত হননি। ইতঃপূর্বে কোন মিশনে নিয়োজিত থাকাকালে কোনরূপ বিরূপ মন্তব্য পাননি।

আমি তাঁর সর্বসঙ্গীন সাফল্য কামনা করি।

(ইউনিট প্রধান/প্রত্যয়নকারী কর্মকর্তা)

স্বাক্ষরঃ.....

নামঃ.....

বিপিঃ.....

পদবীঃ.....

ঠিকানাঃ .....

ফোনঃ.....

ই-মেইলঃ .....





Addl DIG Overseas &amp; UN Ops Bangladesh Police &lt;aigunphq@gmail.com&gt;

**Fwd: Vacancy announcement: Community Policing Adviser, P-4, 2025-UNMISS-82442-DPO**

1 message

defence adviser <odapmbny@gmail.com>  
To: AIG Police HQ BD G Mail <aigunphq@gmail.com>  
Cc: Def Wg-1 <odapmbny1@gmail.com>

Thu, Aug 21, 2025 at 10:38 AM

Dear Mamun,

Assalamualaikum and Good Morning.

The Permanent Mission of Bangladesh to the United Nations, New York, has received from the Police Division, United Nations Headquarters, the advertisement package for the post of **Community Policing Adviser (P-4)** in the **UNMISS**.

The key details are as follows:

- **Deadline for nominations:** 15 October 2025 (Please submit the documents to the Permanent Mission of Bangladesh **by 10 October**)
- **Location:** Juba, Republic of South Sudan (UNMISS)
- **Duration:** Initial period of one year, extendable up to three years (exceptionally four years)20
- **Encouragement:** The United Nations has strongly encouraged the nomination of **qualified female police officers** for this role

Enclosed please find the Note Verbale and supporting documents received from UNHQ for necessary action.

With best regards

**Brigadier General Mohammad Golam Rabbani, SGP, SUP, ndc, hdmc, psc**  
**Military and Police Adviser**

Permanent Mission of Bangladesh to the United Nations  
Diplomat Center, 820. 2nd Avenue, 4th Floor  
Between 43rd and 44th Street  
New York, NY 10017  
Telephone:  
Office: 212-867-3434 Ext: 108  
Cell: 917-972-4804  
Fax: 212-972-4038  
Email: odapmbny@gmail.com

জাতিসংঘ ডিপার্টমেন্ট (সংসদ/অফিস)	
নাম	উ
পদবী	উপ
স্বাক্ষর	উপ
তারিখ	১
অন্যান্য	

UP/Mamun

----- Forwarded message -----

From: **Agnessa Ryabikina** <agnessa.ryabikina@un.org>

Date: Mon, Aug 18, 2025 at 7:18 PM

Subject: Vacancy announcement: Community Policing Adviser, P-4, 2025-UNMISS-82442-DPO

To: Agnessa Ryabikina &lt;agnessa.ryabikina@un.org&gt;

Cc: Faisal Shahkar &lt;faisal.shahkar@un.org&gt;, Margaret Nyambura Karanja &lt;margaret.karanja@un.org&gt;, Ata Yenigun &lt;yenigun@un.org&gt;

Dear Permanent Mission of Member State to the United Nations,



P-11 from - supplementary sheets.doc  
112K



JD Community Policing Adviser P-4 2025.pdf  
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- Manage quick-impact projects and other initiatives promoting sustainable police and community development.
- Provide strategic advice to national counterparts, UNPOL leadership, and stakeholders to ensure coordinated and sustainable UNMISS mandated approaches.
- Perform any other duties and assume other responsibilities as may be directed by the UNMISS Police Commissioner through the established chain of command.

## **COMPETENCIES**

- **Professionalism:** Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Knowledge and understanding of theories, concepts and approaches relevant to democratic policing, law enforcement; experience in planning, development and implementation of policing guidance, ability to apply technical expertise to resolve police related issues and challenges; strong organizational skills and a demonstrated ability to establish priorities.
- **Planning and organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **Client Orientation:** Considers all those to whom services are provided to be “clients” and seeks to see things from clients’ point of view; establishes and maintain productive partnerships with clients by gaining their trust and respect, identifies clients’ needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients’ environment to be informed and be able to anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client; resolves conflicts by pursuing mutually agreeable solutions.

## **QUALIFICATIONS**

**Education:** Advanced university degree (Master’s degree or equivalent) in one or more of the following disciplines: Law, Criminal Justice Administration, International Relations, Business or Public Administration, Political Science, Development Studies (particularly in law enforcement) or another relevant field. A first level university degree with a combination of relevant professional level experience in law enforcement, including police management, may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other law enforcement training institution is required.

**Work Experience:** At least 7 years (9 years in absence of advanced university degree) of progressive and active relevant service/experience at the field (region/district) and/or at the national headquarters level, including 5 years of direct involvement in the development and implementation of community policing programs/initiatives - required; experience in the development of training modules and training delivery - required; practical experience in policy and guidance development and implementation - required. Previous experience in UN peacekeeping operations or international policing in the area of community policing is an advantage.

### **Rank Requirement:**

- Superintendent of Police, Lieutenant Colonel, or equivalent/higher rank.

**Languages:**

- English and French are the working languages of the United Nations.
  - Fluency in oral and written English is required.
  - Knowledge of a second official UN language (Arabic) is an advantage.
- 

The United Nations is committed to diversity and inclusion. Qualified female candidates are strongly encouraged to apply.

Date of Issuance: 15 August 2025

<https://police.un.org/en/vacancies>.

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above-mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

REFERENCE: DPO/OROLSI/PD/2025/0164

The Secretariat of the United Nations presents its compliments to the Permanent Mission to the United Nations and has the honor to refer to the requirement for Police Officers currently in active service. In this regard, the Department of Peace Operations (DPO) is seeking the nomination of candidates for appointment on secondment to the United Nations Mission in the Republic of South Sudan (UNMISS) for an initial period of one year with a possibility of extension for a second and third year. In exceptional circumstances, the secondment to that position may be extended for a fourth year, but not longer. Post is available through the issuance of the Job Opening 2025-UNMISS-82442-DPO, which is posted for a period of 60 days effective 15 August 2025. The closing date for the Job Openings is 15 October 2025.

The nomination procedures, along with all forms to be completed are included in this package. It is kindly requested that all documentation be submitted electronically to the Selection and Recruitment Section (SRS) at the following email address: [agnessa.ryabikina@un.org](mailto:agnessa.ryabikina@un.org).

Applications received after the deadline specified on the Job Opening will not be accepted.

As the posts require the expertise of police officers in active service, the Permanent Mission is kindly requested to confirm that selected candidate(s) will be released, in a timely manner, from their national police service obligations for service with the United Nations. The Permanent Mission is also requested to ensure that the rank of each candidate submitted is clearly indicated on the application.

In addition, it is strongly recommended that the Permanent Mission submit only those candidates who fully meet all requirements for the positions as described in the Job Opening.

The United Nations Secretariat would like to inform the Permanent Mission that in an effort to streamline and expedite the procedures of recruiting seconded officers, candidates approved for placement in the roster, may be selected for positions with similar functions (same functional title and level), without the issuance of a new Job Opening.

Candidates will remain in the roster for a period of two years after the first day of the month following the selection decision by the Head of the Department.

It should be noted that during their secondment to the United Nations, police personnel are not eligible for reassignment or transfer to any other seconded position within the peace operations or the UN Secretariat. Active-duty seconded personnel may serve under a UN staff contract for a period of up to three years (cumulative), which, in exceptional cases, can be extended for a fourth and final year subject to operational needs and satisfactory performance. This service limit includes periods of any prior services with the United Nations as an active-duty seconded officer under a UN staff contract.

Candidates who have previously served as active-duty seconded personnel may reapply after a break in service of at least one year from their last secondment under a UN staff contract, subject to the contract limitation outlined above.

Nominations of currently serving active-duty seconded police personnel on a UN staff contract will not be considered.

Candidates must meet all the requirements of the Job Opening at the time of nomination in order to be considered for the position.



# United Nations Nations Unies

HEADQUARTERS | SIEGE | NEW YORK, NY 10017

The nomination of women candidates is strongly encouraged.

The Secretariat wishes to reiterate that promoting and encouraging respect for human rights is a core purpose of the United Nations and central to the delivery of its mandates. Should the Secretariat become aware of grave human rights violations which give rise to concerns regarding the record and performance of the police personnel, this may constitute grounds to revoking its acceptance of such personnel to serve in United Nations peace operations. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, excluding minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecution(s) concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that it has a zero-tolerance policy to fraud and corruption. The Government is therefore requested to certify that there was no corruption or fraud in the nomination and extension procedures of police officers on secondment to the United Nations. Should the Secretariat become aware of allegations of corruption or fraud in the nomination or extension procedures of police officers on secondment, this may constitute grounds to revoke its acceptance of such personnel to serve in the United Nations as well as suspension of any future police deployments from the contributing country.

The United Nations Secretariat would like to avail of this opportunity to inform the Permanent Mission that staff members are subject to the authority of the Secretary-General and thereby are subject to the United Nations Staff Regulations and Staff Rules. In this context attention is drawn to Staff Regulation 1.2 (j), whereby "no staff member shall accept any honor, decoration, favor, gift or remuneration from any Government".

The Permanent Mission is encouraged to nominate qualified women candidates.

This request is being transmitted to all Member States.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Mission to the United Nations the assurances of its highest consideration.



15 August 2025

**NOMINATION PROCEDURES FOR PROFESSIONAL CONTRACTED POSITIONS IN  
UNITED NATIONS POLICE COMPONENTS IN PEACEKEEPING OPERATIONS,  
SPECIAL POLITICAL MISSIONS OR OTHER UN ENTITIES REQUIRING  
OFFICIAL SECONDMENT FROM NATIONAL GOVERNMENTS OF UN MEMBER  
STATES**

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates to professional contracted posts requiring secondment from active police services, which are open for recruitment within UN peacekeeping operations, special political missions or other UN entities. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

1. The above-mentioned posts are reserved only for the candidates nominated by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible but not later than the deadline specified in the Job Opening. Applications received after the deadline will not be considered.
2. Nomination of currently serving active-duty seconded officers on a United Nations staff contract will not be considered.
3. Candidates who have previously served as active-duty seconded personnel, may reapply for another seconded position in the United Nations after a break in service for at least one year from their last secondment under a UN staff contract.
4. It should be noted that during their secondment to the United Nations, police personnel are not eligible for reassignment or transfer to any other position in the Department of Peace Operations (DPO) or other parts of the UN Secretariat. Active-duty seconded personnel may serve under a UN staff contract for a period of up to three years (cumulative), which, in exceptional cases, can be extended for a fourth and final year subject to operational needs and satisfactory performance. This service limit includes periods of any prior services with the United Nations as an active-duty seconded officer under a UN staff contract.
5. All nominations must be forwarded in one single submission using a duly completed typed (not hand-written) and signed United Nations Personal History Form (P-11) along with Academic and Employment Certification Form (EAC), which is attachment to P-11 form. EAC must be duly completed and signed by the nominated candidate and stamped by relevant Member State's national authority. Applications using other formats will not be accepted. For the convenience of the Permanent Mission, a P-11 form and EAC are enclosed as samples to be photocopied as needed.
6. In the event a candidate wishes to be recommended for several posts, he/she must list each post in section 2 "Position/s to which you are applying" of the EAC. Candidate needs to submit only one PHP and one EAC even if they apply for several positions.
7. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all application documents be completed with a view to presenting the candidates' qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening.
8. As per the Secretary-General's Report at the 79th Session of the General Assembly on implementation of the recommendations of the Special Committee (C-34) on Peacekeeping Operations (A/79/553/Add. 1), to reduce the overall time of recruitment campaigns, the

- Secretariat encourages the timely submission of application documentation according to the established requirements and a **limit of the number of nominations to two candidates per post**. In this regard, the Member States are requested to limit overall number of nominations for this post to two applicants, including a woman candidate.
9. In accordance with the Policy on Human Rights Screening of UN Personnel, Permanent Mission is requested to provide human rights certification for all nominees. The following language must be included in a nomination note verbal: *"The Government of..... is hereby confirming that none of the nominated candidates has been convicted of or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law or international humanitarian law. The Government of..... also certifies that it is not aware of any allegations against the nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law."*
  10. In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations, are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The self-attestation must be attached to the P-11 form and contain the following wording: *"I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that I have not been involved, by act or omission, in any violation of human rights law or international humanitarian law. The applications without signed individual self-attestations will not be accepted"*.
  11. The Government is also requested to certify that there was no corruption or fraud in the nomination procedures of police officers on secondment to the United Nations.
  12. Permanent Mission is requested to confirm the level of the educational degree obtained by each nominee, or it's equivalency to a 1st or other level university degree.
  13. Rank in application form (EAC) should be outlined in candidate's original language with literal translation in English. No equating to military ranks should be made.
  14. Permanent Mission is requested to present their candidates in accordance with the deadline date specified in the Job Opening, under cover of a note verbale listing the names of the candidates, post title(s) they are nominated for and the corresponding vacancy announcements.
  15. Applications must be forwarded by e-mail to the Police Division Selection and Recruitment Section, Office of Rule and Law and Security Institutions, Department of Peace Operations on the following e-mail address: [agnessa.ryabikina@un.org](mailto:agnessa.ryabikina@un.org) in accordance with the specific directions in the relevant Note Verbale. In the event the size of the e-mail with attachments is too big to be submitted in one single message, then the message can be divided into few parts. The first part should clearly indicate the total number of submissions that will follow.
  16. Upon receipt of the applications, the Recruitment Officer, whose e-mail is provided above, will acknowledge the receipt of the documents.
  17. Communication regarding this process will be maintained through the Permanent Mission only. No personal queries from individual applicants will be entertained.

August 2025

**Special Notice :**

Circulation of this Job Opening is limited to the Member States of the United Nations. Only police personnel who are currently employed in their national police service and who have received authorization from their respective national authority to apply for this Job Opening, will be considered.

Please note that during their secondment to the United Nations, police personnel are not eligible for reassignment or transfer to any other seconded position in peace operations or the UN Secretariat.

Active-duty seconded personnel may serve under a UN staff contract for a period of up to three years (cumulative), which, in exceptional cases, can be extended for a fourth and final year subject to operational needs and satisfactory performance. This service limit includes periods of any prior services with the United Nations as an active-duty seconded officer under a UN staff contract.

Candidates who have previously served as active-duty seconded personnel may reapply after a break in service of at least one year from their last secondment under a UN staff contract, subject to the contract limitation as indicated above.

Nominations of currently serving active-duty seconded police personnel on a UN staff contract will not be considered.

Candidates must meet all the requirements of the Job Opening at the time of nomination in order to be considered for the position.

Nominations of women candidates are strongly encouraged.