

WE ARE LOOKING FOR PROFESSIONALS



Community Bank Bangladesh Limited, a concern of Bangladesh Police Kalyan Trust, has been established with a vision to serve communities with the tailor made secured solutions abiding by the highest level of corporate governance. It aims to contribute to the economic growth of the country by providing financial products & services to the communities across geographies. State-of-the-art Core Banking System is an enabler to operate centrally in optimum magnitude. Community Bank runs on its three core building blocks i.e. Trust, Security and Progress.

DIVISION: ICT

Job Location: Dhaka

Position: Analyst - Credit Card Transactions
Corporate Grade: Senior Officer to Senior Principal Officer
Experience: Minimum 5 years working experience in banks/NBFI/fintech/software firms
Educational Requirement: BSc in CSE/ Engineering from reputed university

Position: Programmer (CBS/MIS/Apps)
Corporate Grade: Trainee Officer to Senior Principal Officer
Experience: Minimum 1-10 years working experience in leading banks/NBFI/reputed software firms working with financial solutions
Educational Requirement: BSc in CSE from reputed university

Position: DC & SOC Monitoring Officer
Corporate Grade: Trainee Officer/Assistant Officer
Experience: Minimum 1 year in a bank /reputed data center solution provider
Educational Requirement: BSc in CSE/ Engineering or MBA from reputed university
Professional Certification: CCNA/RHCSA/MCSE/Java Developer/GMOB/Apps Developer Certification

Position: Core Network Administrator (Routing Switching & Security)
Corporate Grade: Trainee Officer
Experience: Minimum 3 years experience in CISCO Gold/Silver/Premier certified partner or reputed vendors or any commercial bank
Educational Requirement: BSc in CSE/ Engineering from reputed university
Professional Certification: CCNP RS/Data Center/ Security is preferred

DIVISION: FINANCE & ACCOUNTS

Job Location: Dhaka

Position: Manager - Business Planning and Analysis
Corporate Grade: Senior Principal Officer/ First Assistant Vice President
Experience: Minimum 7 years relevant experience out of which at least 3 years in bank or leading NBFI
Educational Requirement: MBA (Finance or Accounting) or professional qualifications like ACA/CMA/ACCA/CFA/CPA

DIVISION: CARD DIVISION

Job Location: Dhaka

Position: Assistant Manager - Card & Customer Service Executives (CSE) Coordination
Corporate Grade: Officer/ Senior Officer
Experience: Minimum 2 years experience in the relevant area in any bank/financial institution
Educational Requirement: Masters in any discipline

Position: Assistant Manager - Business Development Cards
Corporate Grade: Senior Officer/Principal Officer
Experience: Minimum 4 years experience in card business development in any bank/financial institution
Educational Requirement: Masters in any discipline

Position: Card MIS Officer
Corporate Grade: Officer/Senior Officer
Experience: Minimum 2 years experience in card MIS
Educational Requirement: Masters in any discipline

DIVISION: BUSINESS

Job Location: Mawna, Gazipur

Position: Manager - Mawna Branch
Corporate Grade: Senior Principal Officer/First Assistant Vice President
Experience: Minimum 7 years working experience in leading commercial banks; out of which 2 years as Branch Manager or Branch Operations Manager in a leading bank in the mentioned locality
Educational Requirement: Masters in any discipline

DIVISION: OPERATIONS

Job Location: Dhaka

Position: Manager - ADC Operations
Corporate Grade: Principal Officer/Senior Principal Officer
Experience: Minimum 5 years in banks/Handling IBCM/ADC Cash Management
Educational Requirement: Masters in any discipline

Position: Officer - Payroll Operations
Corporate Grade: Officer/ Senior Officer
Experience: Minimum 4 years in banks in handling BACH/RTGS
Educational Requirement: Masters in any discipline

Condition

No third division/class/equivalent CGPA in academic record. Only eligible shortlisted candidates will be contacted for interview.

Competencies & Skills

- Smart, team player, paired with agile mindset and can-do attitude
- Excellent communications and persuasion skills
- Should have basic computer skills like Microsoft Word, Excel, PowerPoint, etc.
- Should have the ability to prioritize tasks and manage accordingly
- Ability and willingness to travel extensively

How to apply: Interested candidates are requested to apply by Wednesday, 27 January 2021, through bdjobs.com. No hard copy of the application will be accepted. We are an equal opportunity employer.

*Conditions Apply



Community Bank

• Trust • Security • Progress